Office of Management and Enterprise Services

Information Services

Deliverable Sign-Off Document

Project Title:

Deliverable Name:

By signing this document I confirm that I have reviewed the above named deliverable for Project Title and believe that it is complete. I agree with the information within the document. I understand that after signing this document, any changes to the above named deliverable will be handled through the established change management process and may require increased time or money to the project.

Project Sponsor	Date
Project Manager	Date
Stakeholder	Date
Stakeholder	Date
Stakeholder	Date
Stakeholder	Date
Stakeholder	Date
Stakeholder	Date
Stakeholder	Date
Stakeholder	Date